

**Bay Area Public Pool Operators Association
Annual Association Report
2010**

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Introduction

I am pleased to provide an overview of some of the Association's work in 2010. I would like to thank the Board members and general membership who have done so much work contributing to the Association's betterment. Based on our strong meeting attendance, membership numbers, financial status, and successful events I consider the condition of the Association to be strong.

2010 Activities and Accomplishments

1. Membership

1.1. At the close of 2010 there were 55 organizations that had representatives participating in the Association. This represents 112 individuals who are members. There were 36 agency memberships and 19 individual.

2. Financial Status

2.1. The 2010-2011 Budget vs Actual as of 12/8/10 (about ½ way through our budget year) is as follows:

2.1.1. Budget Revenue \$9,862.01

2.1.2. Actual Revenue \$7,800

2.1.3. Budget Expenditures \$9,812.52

2.1.4. Actual Expenditures \$7,656.33

2.1.5. The Association's net balance (budget – actual) at the close of the calendar year is \$143.67

2.2. The Association bank balance as of 1/6/11 is \$6,912.36 with no outstanding invoices.

3. Meetings

3.1. Attendance

3.1.1. 6 General Membership meetings were held throughout the year at various bay area locations.

3.1.2. Meeting attendance for the year averaged 34 people per meeting.

3.2. Featured Topics

3.2.1. Each meeting included two featured topics. The topics were chosen to aid our member's effectiveness at their jobs.

3.2.2. The topics were:

3.2.2.1. The Interview: How to Keep Your Head Above Water

3.2.2.2. Lifesaving Moments: Equipment placement and set up

- 3.2.2.3. Title 22 – Where are we now
- 3.2.2.4. What are we doing to deal with tight budgets
- 3.2.2.5. The Importance of Good Staff Training
- 3.2.2.6. Splash Ball!!
- 3.2.2.7. Aerosol/Airborne Diseases
- 3.2.2.8. Recreational Water Illness Prevention
- 3.2.2.9. CPR and SmartMan recording manikin orientation
- 3.2.2.10. Developing Leadership Staff
- 3.2.2.11. Round Table discussions
 - 3.2.2.11.1. Model Aquatic Health Code
 - 3.2.2.11.2. Ongoing Staff Training
 - 3.2.2.11.3. Bright Ideas (most popular and successful programs) and special events

3.3. The Board of Directors met six times throughout the year and conducted a large amount of communication via email. This included several votes by email. These e-votes were conducted on issues to assist in moving business items forward in a timely way.

4. Goals

4.1. The BOD developed the following goals to be accomplished in 2010. Five of the six were completed.

4.2. Member log in on web site

- 4.2.1. When a person joins the Association they are given a user name and password to log into a members only section.
- 4.2.2. Information on the site includes: past survey results, the membership roster, Operations Manual, meeting minutes and PowerPoint presentations.

4.3. Operations Manual beta version

- 4.3.1. The manual was updated to a format ready for membership reference and is posted at our members' only web site.
- 4.3.2. The manual outlines the roles, responsibilities, procedures and guidelines of the association.
- 4.3.3. The manual was developed to give detailed information on how the Association operates within the parameters of the Bylaws.

4.4. BAPPOMA relationship

- 4.4.1. The relationship between BAPPOA and BAPPOMA was solidified with a renewed emphasis on communication.
- 4.4.2. BAPPOMA membership in BAPPOA was clarified. Membership is not required to attend BAPPOMA meetings.

4.5. 2010/11 budget adoption

- 4.5.1. Non-profit charitable status required us to solidify our budget process.
- 4.5.2. A balanced budget for 2010-11 fiscal year was adopted at the April BOD meeting as was a budget development timetable.

4.6. New BAPPOA logo

- 4.6.1. A new logo was adopted by a membership vote that ended on October 20.
- 4.6.2. The Association contracted with Crowdspring, a web based design firm that developed logo options.
- 4.6.3. The logo is currently being incorporated into our web site and various Association documents.

4.7. Additional awards categories for end of year

- 4.7.1. This project was carried over.

5. Other Projects

5.1. Friends of BAPPOA sponsorship

- 5.1.1. A table of sponsorship options was developed to use both as a tool to pursue sponsorships as well as explain sponsorship options when requested.
- 5.1.2. A working version was adopted by the Board at its December meeting

5.2. Document archive

- 5.2.1. Past agendas from both BAPPOA and BAPPOMA are being collected and archived in a pdf format for historical purposes.
- 5.2.2. Other interesting historical documents (i.e. educational flyers, draft logos, etc.) are also being collected and archived in pdf format.

5.3. Conference scholarship update

- 5.3.1. The Board developed an option to use scholarship money for travel at CAMS on years when it's hosted in southern California.

5.4. New Member Welcome packet

- 5.4.1. A packet was developed to be distributed to new members giving them an overview of the Association.

6. Surveys

- 6.1. The Association conducted 44 mini-surveys in 2010 with a total of 845 respondents.
- 6.2. This continues to be a valuable and popular way to share information about fellow agency policies/procedures in a timely way.

6.3. In light of the mini-survey tool the Board is working on the best way to manage the traditional large facility, salary and fee surveys.

7. Scholarships

7.1. The Association awarded four \$500 scholarships, totaling \$2,000, to attend the California Aquatic Management School.

7.2. Two students received \$500 scholarships, totaling \$1,000 to assist with costs while attending school.

8. BAPPOA Award Recipients

8.1. The Association received nominations and then selected and awarded the following awards at the November awards luncheon.

8.1.1. Lifetime Achievement – Rebecca Tousaint from City of Newark

8.1.2. Young Professional – Alejandra Hernandez from City of Mountain View

8.1.3. Outstanding Program

8.1.3.1. Project 2010, Pete DeQuincy from East Bay Regional Park District

8.1.3.2. April Pools Day, Korey Riley from Pleasant Hill Recreation and Park District, Russell Burror from City of Antioch and Greg Kennedy from Contra Costa County Fire Protection District

8.1.4. Outstanding Pool Maintenance Staff - Art Rattler from Hayward Area Recreation and Park District

8.1.5. Professional Achievement - Keith Haase from City of San Ramon

9. Lifeguard Games

9.1. 17 agencies participated in the Lifeguard Games making up 24 teams and 96 competitors.

9.2. The games were held at Dougherty Valley High School in San Ramon.

9.3. Top 3 teams were:

9.3.1. First place - Palo Alto (2)

9.3.2. Second place - San Ramon (1)

9.3.3. Third place – Greater Vallejo Recreation District (1)

10. Junior Lifeguard Games

10.1. 5 agencies participated in the Junior Lifeguard Games making up 7 teams and 28 competitors.

10.2. The games were held at Cunningham Pool of the Greater Vallejo Recreation District.

10.3. Top 3 teams were:

10.3.1. First place - Dublin

10.3.2. Second place - Greater Vallejo Recreation District

10.3.3. Third place – Oakland (3)

11. Pool Operator Association Summit

11.1. BAPPOA sent the President and Vice-President to Southern California for the California Recreation Society (CPRS) Aquatics Section Pool Operator Association Summit on April 16, 2010.

11.1.1. The meeting was attended by representatives from the San Diego Aquatic Council, Southern California Pool Operators Association, BAPPOA, Northern California Aquatic Management Association and CPRS Aquatics

11.1.2. The meeting's intent is an annual opportunity for the pool operator groups to liaison with each other and CPRS Aquatics in order to coordinate efforts and events where appropriate.